

Candidate Information Pack - Advisory Committee

December 2017

Introduction:

Thank you for your interest in joining an Advisory Committee of the Westpac Rescue Helicopter Service (WRHS). The purpose of the Committee is to advise and assist the existing Board of Directors and Senior Management Team on matters relevant to your local region.

In late 2017 and early 2018, the Service is actively developing three Committees which will represent each of our Operational regions. The status of each is summarised below:

| Reference: | Region: | Status: |
|------------|---|--|
| AC17-H | Hunter, Central Coast, Mid North Coast, Central West, Newcastle, Lake Macquarie | The inaugural Advisory Committee will be appointed in early 2018. |
| RAC17-T | New England North West | The Advisory Committee was established in the year 2000. In early 2018 the Service is seeking expressions of interest for membership of this Advisory Committee. |
| RAC17-L | Northern Rivers and North Coast | The inaugural Committee held its first meeting on Monday 18 December 2017 and it is planned that further appointments will be made to this committee in 2018. |

By way of introduction, the following text is extracted from media statements made by Richard Jones OAM, Chief Executive Officer on Wednesday 20 December 2017:

“Ideally we want to achieve representation from each of our major geographic centers. As our geographic coverage has expanded, we want to ensure we remain well connected with local communities and see this advisory structure as an excellent way to do that.”

“Through strong local governance and advice on matters such as community partnerships, fundraising and local regional priorities, the Committee will play a key role in our future.”

On the 10th March 2017, the Service announced its commencement of a new ten year contract with NSW Ambulance to operate the Northern Zone of the NSW Helicopter Retrieval Network.

Westpac Rescue Helicopter Service

Northern NSW

The appointments will be made in a merit based process that considers skills, experience and qualifications. All members must have a willingness and ability to contribute constructively.

All members must reside in the Service Region for the relevant Committee.

Knowledge or experience in regional health care is desirable.

Not more than nine (9) members (including the Chair) will be appointed to each Advisory Committee.

The Committee will act in an advisory capacity only and will comply with any requirement or responsibility reasonably agreed with or assigned to it by the Service's Board.

Unless otherwise determined by the Board in a particular case, the term of a person's appointment to a Committee will not exceed four years and their overall tenure as a member of a Committee will not exceed twelve years. These are the same as the terms of appointment and the tenure of the Service's Directors.

The Committee, through its Chairperson, shall prepare and deliver a written report to the Board no later than 14 days prior to the Service's Annual General Meeting reporting on and setting out matters relevant to the Service's operations and fundraising activities in the Service Region.

Each Committee will meet as often as it thinks necessary or as directed by the Board but not less than once each six (6) months including a meeting to be held immediately following each Annual General Meeting of the Service.

Each Advisory Committee will play a key role in the achievement of the Service's strategy.

Expressions of Interest:

Expressions of Interest will be welcomed up until the 30th of January 2018. This must be done in writing and include a current resume.

Please send all EOI's to enquiries@rescuehelicopter.com.au quoting the reference number of the appropriate Committee that is displayed on Page 1 of this document. Initial enquiries can also be made by telephone between the 2nd and 30th of January on 4952 0000.